

Spinal Health Check Events – Terms & Conditions

Compliance

Don't be daunted by the Terms & Conditions below. Much of this information is common sense, though there are some things that you must understand in order to ensure your events comply with the Chiropractic Board of Australia's *Code of Conduct*. The full *Code of Conduct* is included on page 12, and the link is listed below. Please feel free to contact us if you have any questions.

The Australian Spinal Research Foundation will only be associated with Spinal Health Check events conducted under the following terms & conditions:

- ~ Spinal Health Check events (and any association of a particular practice with the Spinal Health Checks) are to be conducted in a manner totally consistent with any guidelines on conducting spinal health checks/screenings issued by the Chiropractic Board of Australia.
<http://www.chiropracticboard.gov.au/Codes-guidelines.aspx>
- ~ Each Spinal Health Check event must adhere to the Health Practitioner Regulation National Law Act 2009 (in your State) that relates to advertising and the Board's guidelines on advertising found at: <https://www.ahpra.gov.au/About-AHPRA/What-We-Do/Legislation.aspx>
- ~ When collecting donations on behalf of a charity you must abide by the Australian Taxation Office regulations. Frequently asked questions and information can be found at: <http://www.fia.org.au/pages/frequently-asked-questions.html>
- ~ **You must register your Spinal Health Check event with us** (see 'Step-by-Step Instructions'). In the event of a cancelled event the Foundation must be advised within 7 days.
- ~ Spinal Health Checks must be conducted by a registered Chiropractor or a registered student participating in an approved supervised practice program (students should be in their final year of study in a course leading to a chiropractic qualification approved by the Board). Under no circumstance can the activity be undertaken by another person (including chiropractic assistants).
- ~ All revenue raised as a voluntary donation to the Australian Spinal Research Foundation must be fully accounted for, receipts provided to the donor and all monies deposited in the Foundation's account.
- ~ The amount nominated in the receipt book and on the receipt provided to the donor must match what is donated to Spinal Research. Receipt books may be audited.
- ~ Under no circumstance will the Foundation be associated with Spinal Health Check events where payment is sought for the Chiropractor or practice.
- ~ Any practice or Chiropractor conducting a Spinal Health Check event must provide a Deposit Report to Foundation within 14 days of after each event being held (see instructions below).
- ~ Spinal Health Checks are to be conducted **in support of** the Foundation, **not on behalf of**.
- ~ Spinal Research takes no responsibility for any individual or practice's conduct or behaviour.
- ~ Spinal Research reserves the right to refuse any individual or business to be involved in events in support of the Foundation.
- ~ Any business or individual conducting a Spinal Health Check event does so at their own risk.

For more information, contact Bridget at bridget@spinalresearch.com.au or ph: (07) 3200 5066